

Wooden Artifacts Group
Business Meeting, AIC Annual Meeting
Richmond, VA
Friday, April 20, 2007

DRAFT

Call to Order

Randy Wilkinson called the meeting to order at 5:45 pm

2006 Business meeting minutes

Rick Kerschner (AIC Treasurer) reported on relevant Specialty Group News from the AIC Board. He reiterated that NEH Grants exist to support members attending classes for continuing education and the Board wishes to encourage all AIC members to apply for these funds. A reorganization of the website is underway under the leadership of Paul Messier. A Promotional Brochure has become available for outreach about AIC. The Board wishes to encourage all PA and Fellows of AIC to encourage more PA and Fellow applications in their specialty groups.

Randy Wilkinson read the minutes for Kathy Gillis from the last Business meeting held in Providence, RI on June 18, 2006.

Several Corrections were noted for the minutes:

Gwen _____ was corrected to read "Gwenne Ryan" from the Membership Committee of the North American Group for the Conservation of Contemporary Art (INCCANA).

In the FAP Budget, the "Getty" money in the amount of \$5000 donated to the 2nd Furniture in France Study Trip was corrected to credit "Gordon Getty" in place of "Ann Getty."

The reporting of AIC receiving 10% of any grant monies received by specialty groups should be amended to read "1%" and David Bayne reiterated that this amount is negotiable based on amount of work the AIC office must do to help prepare for and carry out spending of the grant. [\[Note: Later research indicates the 10% figure is in fact the accurate rate\]](#)

Motion to accept the 2006 minutes with these corrections: John Childs

Second: Jennie Baker

Motion Passed.

Kathy Gillis read the Treasurer's Report (Attached to Minutes)

Motion to accept the Treasurer's Report: John Childs

Second: J.M.

Motion Passed

OLD BUSINESS

Randy Wilkinson reported on the Painted Wood Account

On September 15, 2006

The balance of the account was \$29,049.

The money was in an FAIC account and the only restriction on the account was that it be used for educational purposes. The money was profit from the Painted Wood symposium not the sale of the books.

Conclusion:

AIC will move the Painted Wood funds from FAIC to WAG reserves and put a memo detailing this action in the permanent record

WAG will be responsible for managing these funds and ensuring that future WAG officers understand that these funds are separate from the general reserves

WAG will use these funds in support of WAG members. The funds cannot be used as a loan, as that would violate our non-profit status; the funds can be used as seed money.

AIC's Professional Development Fund, and Stout Fund (WAG Donations)

Motion to contribute \$500 each to George Stout and the PDF: Chris Thomson

Second: Jennie Baker

Motion Passed after discussion.

Certification Update

Randy Wilkinson reported on the current status of the Certification Process.

WAG has completed the first task.... 'Ranking the Essential Competencies'

Completion of the second task.... developing test questions is complete.

Certification will be a written test, part multiple choice, and part case studies. The tests will be proctored. There will be a fast-track test for PAs and Fellows in the first year. Recertification will take place every three years.

There will be a cost for certification between \$300-500; it will be voluntary, not required of AIC Members. Each Specialty Group will want to certify their own members. All questions raised at the Issues Session of the Annual Meeting will be on the AIC website. Current Certification Committee within WAG: RW, Rick Parker, Mike Podmanicky.

Membership update

Randy Wilkinson reported on the membership update. RW explained WAG had added 17 members this year and AIC added 440.

Website update

Paul Messier spearheading this process. All SGs were asked to submit input – WAG committee is Jennifer Baker and Steve Pine to communicate our needs.

New to the WAG website:

- The Digital Bookshelf
- Observations on the Development of Wood Screws in North America
- Translation of 1771 Treatise “The Art of Making Various Kinds of Glue”

Proposal to add:

- Certification committee
- Website committee
- Italian Furniture Study Trip
- WAG Officers information

Gilded Wood Books

- Initial investment of \$1,100 for 146 copies of Gilded Wood
- Profit of \$1,350 to date for selling 49 copies @ \$50 each

We will look into the possibility of selling remaining books on the WAG website.

FAP Update and Sale of DVDs (David Bayne)

Final Report for Gould Foundation is complete. It includes a printed report written by all the hosts and translations of the French presenters at the Winterthur Conference as well as demonstration DVDs by some of the French Craftspeople. Printing remains to be completed and they will then be sent out to all FAP participants, to the Gould Foundation, and to Gordon Getty.

Discussion ensued on what to do with the remaining copies of the written report. It was decided they would be sold to WAG members for \$5 each.

DVDs will cost \$20/ demo for non-WAG members; \$15/demo for WAG members.

1 DVD is only one disk and will sell for \$10 to non-WAG members and \$7.50 to WAG members.

The entire set will sell for \$75 to non-WAG members and \$52.50 to WAG members. All these will be sold through the AIC office; shipping and handling will be determined by AIC. They should be on the website by the end of next year.

Election

Peter Muldoon was elected as WAG Chair for a two-year term
Tom Heller was elected as 2008 Program Chair

Special Projects Fund (SPF) update and guidelines explained

Jennie Baker reported on results of committee formed to determine how to administer the surplus money \$29,049 previously held in an FAIC account that resulted from profits made by the Gilded Wood Symposium and the Painted Wood Symposium. The guidelines were presented and distributed to members present and are appended to these minutes. A motion was made and approved to accept these guidelines for expenditure of these funds. Although they will not be reported separately by the AIC office, internal accounting of the WAG accounts will list this money as separate to keep track of the expenditures that will be affected by these guidelines.

Proposed Changes in Rules of Order

Two proposed changes in WAG's Rules of Order were presented and approved by vote of the membership present.

1) Section V. Elections

It was proposed that we change our rules of order to allow voting electronically in the future election of officers to provide a more representative voice for all of our membership, not just those who attend the Annual Business meeting. A motion was presented and after discussion the members approved amending the bylaws as follows (CAPITAL LETTERS denote affected areas):

Current:

V. Elections

The Election of the Officers WILL be held at the Business Meeting during the Specialty Group Session at the Annual Meeting of the American Institute for Conservation of Historic and Artistic Works.

Candidates for the election WILL be nominated from the floor by members in attendance at the Business Meeting, or in writing in advance of that Meeting, if attendance by the nominator is not possible.

New:

V. Elections

The Election of the Officers CAN be held at the Business Meeting during the Specialty Group Session at the Annual Meeting of the American Institute for Conservation of Historic and Artistic Works OR BY AN ELECTRONIC VOTE 15 DAYS BEFORE THE ANNUAL MEETING.

Candidates for the election CAN be nominated from the floor by members in attendance at the Business Meeting, or in writing in advance of that Meeting, if attendance by the nominator is not possible.

NOMINATIONS WILL BE ACCEPTED, IN THE CASE OF AN ELECTRONIC VOTE, BY THE WAG CHAIR AT LEAST 30 DAYS PRIOR TO THE ANNUAL MEETING.

2) Section VI. Divisions and Departments

As a result of the Guidelines for expenditure of Special Projects Fund, A motion was made to amend WAG's Rules of Order to give WAG the ability to create a committee that will be able to expend funds on special projects between annual meetings. After discussion the members approved amending the bylaws as follows (CAPITAL LETTERS denote affected areas):

Current:

VI. Division and Departments

The Wooden Artifacts Group shall select committees for special projects and events as necessary. Membership is open to any interested WAG members and the WAG Chair. Such committees may be established AT ANY TIME BY ACCLAMATION, ALTHOUGH ANY SPECIAL PROJECT SPONSORED BY WAG AND REQUIRING EXPENDITURE OF WAG FUNDS MUST BE APPROVED BY VOTE AT AN ANNUAL BUSINESS MEETING.

New:

VI. Division and Departments

The Wooden Artifacts Group shall select committees for special projects and events as necessary. Membership is open to any interested WAG members and the WAG Chair. Such committees may be established BY A VOTE AT AN ANNUAL BUSINESS MEETING, AND BE GRANTED POWER TO EXPEND WAG FUNDS ON SPECIAL PROJECTS THAT ARE DEEMED TO BE TO THE BENEFIT OF THE GROUP.

Volunteers for the first Special Projects Committee are: Carey Howlett, Susan Buck, Melissa Carr, Chris Thomson, and the Current Chair of WAG (Peter Muldoon).

Peer review for website

The question was raised as to whether a Peer Review is necessary for WAG's website. A motion was made and passed to allow Peter Muldoon to deal with this issue as incoming WAG Chair.

Italian Furniture Study Trip introduction and Update

Tad Fallon reported on progress on organizing an Italian Furniture Study Trip based on the success of the French Furniture Study Trips 1 & 2.

Organization Committee Members are Tad Fallon, Ton Wilmering, and Yuri Yanchyshyn

Rian Deurenberg made a motion to adjourn the meeting; Jennie Baker seconded it. All were in agreement!